

**Port Jefferson CCMAC Meeting  
January 12, 2018  
Meeting Minutes**

**Present:** Joe D’Agrosa, Lisa Perry, Ray Sommerstad, Dana Eng, Brian MacMillan, Jim White, Ron Carlson, Barbara McGilvray, Dave Herschberg, Chris Ciantro

Motion made to approve Minutes – Approved

*Ron Carlson made motion, Barbara McGilvray seconded*

**Trustee Report :** Stan Loucks (written), reported by Joe D’Agrosa

- The Village is taking back its Club. Lombardi’s will be leaving. Currently in negotiations with a new vendor. Plans are underway to gain back many benefits which is positive for our membership.
- Village Board was informed of the loss of range balls caused by work at the landfill. Board has approved the purchase of 3000 dozen Srixon balls for \$13,200. Board will assist in the payment of these balls and also recommend we get estimates to put netting along the range next to the landfill. We hope to open the range with new balls, a new hitting surface, 3 new target greens, new ball caddies, new dividers and a net down the entire right side.
- Danielle will provide weekly updates for membership totals. As of January 6<sup>th</sup>, we have 75 golf members and 25 tennis members. In mid-February calls will need to be made with members to remind them to send in applications.
- Renee will be in charge of Tennis in 2018 – she will design and organize all tennis programs. Club will receive a percentage of everything that will go into a new revenue line. She will contact Tito at World Gym to provide the same professionals to give instruction. We will hire our own maintenance staff to have better control and provide better services.
- The Turn is returning. Some minor improvements are planned – such as a deck cover, more socials, possibly pizza and no more curfews.

**Financial Report :** Denise Mordente

PJCC Cash on Hand.....	\$ 65,023.64
Money in Investment Account.....	\$ 43,891.64
Balance as of 01.10.18.....	\$108,915.28

• **Capital Funds**

Golf Starting Balance.....	\$210,973.82
Actual Expenses thru 12.31.17.....	\$(62,337.23)
Balance.....	\$148,636.59

Tennis Starting Balance.....	\$ 31,370.71
Actual Expenses.....	\$( 3,222.93)
Balance.....	\$ 28,147.78

**Golf Report :** Bill Mackedon (written) called in 8:00p

- 2018 Weekend and Tuesday Tournament schedules are 95% complete
- 2018 golf website being updated and complete in February when Bill returns
- 2018 Golf Outing contracts have been mailed, receiving deposits, trying to get 3 new events this year
- 5 openings for outings : trying to fill spots as less people are attending outings, challenging as we can't show facilities at Lombardi's due to restricted hours
- Looking for a new Assistant Golf Pro
- Trustees have approved resurfacing and expansion of driving range \$18,000
- Trustees have approved ordering of new golf balls \$13,500 (discrepancy from amount Stan reported above which is \$13,200)
- Trustees want 3 quotes on netting on right side of range
- Need to purchase or make range accessories to complete the renovation (which are on display at the meeting) Prestwick - \$325 each/ dividers \$210 each. 15 stations at \$525 each and total cost \$8025. Bruce has replicated the stands and dividers and can make them at a lesser cost : \$2250 includes materials and labor for stands and dividers. CCMAC discussion took place. There is concern about lighter stands. However, there is a huge gap in expense. Potentially adding additional coats of polymer and use Trex could help to increase weight. A motion was made to approve use of the lighter stands at the lesser cost. Motion approved.
  - *Jim White made the motion, Lisa Perry seconded*
- Den caddies will hold range balls – worst case : \$750

**Superintendent Report/Greens Committee:** Brian MacMillan, Ron Carlson

- Winter work include pruning
- Building target greens for the driving range at a cost of \$5300 per green – 50, 100, 150 square foot each – trying to do in house, ~ Total expense = \$15,900
- Redoing practice bunker to right of driving range
- Topping off bunkers with quartzite sand – need a budget for this moving forward
- New tee 7<sup>th</sup> hole – shaped, will level and sod in spring
- Expense to replace stakes with belgian block by 4<sup>th</sup> green, 15<sup>th</sup> green, 15<sup>th</sup> tee is <\$10K
- Staff is busy painting tee markers, ball washer stands
- Water coolers falling apart – Bruce & team building a prototype
- Placed greens protection on front nine greens

**Tennis Report :** Dana Eng

- Have a Pay to play option with World Gym
- Working on tennis recruitment brochures
- Planning to host a New Member Welcome

**Membership Committee :** Chris Ciantro

- Working on trifold brochure copy (Golf – resident/nonresident, Tennis (resident/nonresident, Business)
- Reviewed roles of Membership Committee vs Village (Danielle) to set expectations

- Trying to get with Shipyard (Lisa Perry has a contact – Chris to call her)
- Advertising doesn't appear to be effective and is expensive. Committee to propose membership incentive to recruit new members
- Looking to recruit intern to manage social media – possibly member of local high school golf team. (Lisa Perry has someone who manages her social content- Chris to call Lisa)

**BOG/Tournament Groups :** Barbara McGilvray

- No update

**Old Business :** no update

**New Business :** no update

**NEXT MEETING FEBRUARY 15**