

Port Jefferson Country Club



1908

2024

Members Handbook

44 Fairway Drive, Port Jefferson, NY 11777
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Heritage of Port Jefferson Country Club
At Harbor Hills

Port Jefferson Country Club at Harbor Hills has undergone a continuous and glorious transformation: Six name changes, six property owners, several dedicated operators, a few devastating fires, several golf architects, coupled with two World Wars and a long list of enthusiastic, visionary Village Board members and here we are celebrating the Country Club's 114th season.

Thanks to Philip A. Griffith, our country club historian, we are excited to share a brief retrospective with you.

1908- Memorial Day, the 9-hole, 3,215-yard Belle Terre Club golf course, designed by Alexander Findlay, opens with John H. Hogan as the first golf master.

1922- The Laflon Realty Company, owned by NYS Assemblyman Stephen Fallon and his brother Thomas purchased 900 acres of Belle Terre and sold 600 acres, including the 9-hole course, to Seaboard Sand and Gravel.

1934- December 16, the Belle Terre Club is destroyed by fire.

1953- November 30, Norman Winston purchases 600 acres and creates Harbor Hills Estates.

1955- The first models of Harbor Hills Estates, owned by Bernard Krinsky and Norman Winston, opened in November, offering golf, tennis, beaches, and a private country club.

1956- October 13, Harbor Hills Country Club, designed by Alfred H. Tull opened. It is a 145-acre, 6800-yard championship course and includes sections of the 9 hole Alexander Findlay course and 18 hole Devereux Emmet course.

1961- The first Port Jefferson Open golf tournament is held on October 24 and 25. It includes many of the metropolitan area's top amateurs and professionals, Dave Marr, Doug Ford, Jim Albus, Johnny Miller, Jim Turnesa and others.

1967- The first Village of Port Jefferson tournament is held in July. All residents are welcome.

1975- April 16, Harbor Hills clubhouse is destroyed by fire.

1978- On February 20, 1978, Mayor Harold Sheprow, on behalf of the Village of Port Jefferson, leases the Harbor Hills Country Club for one dollar. On March 22, Mayor Harold Sheprow, Trustees Robert Sisler, Gordon Thomsen and Helen Ward voted to authorize a public referendum on a bond issue to approve the acquisition of the Harbor Hills Country Club from the estate of Norman K. Winston.

1980- On May 2, by a vote of 892 to 616, the residents of Port Jefferson approve the purchase of the 170-acre Harbor Hills Country Club for \$2,290,000. In November, Felix and Anthony Rinaldi Associates were given the lease to operate the Harbor Hills Country Club. December 2, Spiliotis Enterprises is selected to operate the Harbor Hills Country Club.

1983- August 13, the famed singer, Frankie Avalon, hosted his first golf invitational tournament to benefit Father Frank Pizzarelli's Hope House Ministries. Celebrities like Bryant Gumble, Ed Westfall, Kyle Rote, Joe Pesce, Ken Morrow, Whitey Ford, Sal Maglie, Tony Danza and Telly Savalas attended.

1986- On July 2, the Village Board voted 3 to 2 to change the name Harbor Hills Country Club to Port Jefferson Country Club at Harbor Hills.

2004- January 1st, the Village of Port Jefferson takes control of the management of the golf and tennis operations. It selects the Lombardi family to operate the dining and catering facility for twenty years.

2008- This year marked the 100th anniversary of Port Jefferson Country Club. Also, the Club embarked on a major capital project to replace the entire golf course maintenance facility.

2010- Maintenance facility construction begins upon the hiring of golf superintendent Brian Macmillan. The new million dollar facility is the heart of a revamped golf maintenance operation.

2014- A long-term Municipal Bond financing package to fund the replacement of the golf course irrigation system and a major golf course restoration project was completed during the year. The \$1,800,000 renovation project was started in November 2013 and was completed in the spring of 2014. A \$1,300,000 irrigation system project, \$500,000 bunker renovation and putting green enlargement completed the work.

2020- The Clubhouse restaurant is renovated and transformed into “The Club,” a public steakhouse, by the Crest Group. Member patio installed near the scoreboard.

The name may change, and the clubhouse rebuilt, but the manicured landscape and breathtaking views have long endured, promising the next 100 years to be the most memorable yet.

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FOREWORD

The mission of Port Jefferson Country Club is to provide high quality recreational experiences and a social environment for the enjoyment of its members and their guests. In support of the mission, all who use the club must observe and respect its rules. Each member is responsible for his/her family, guests and their deportment while on club premises.

It is the policy of Port Jefferson Country Club to accept into membership those applicants who will contribute to the social life of the club without regard to race, sex, color, religion, or national origin.

GOVERNANCE

Committees perform important functions at Port Jefferson Country Club at Harbor Hills and are essential to the quality of member services and the club's operation.

Village Board

Responsibilities:

- Manage assets and financial affairs of the Port Jefferson Country Club
- Exercise control of the business and financial activities.
- Approve all capital budget requests
- Elects officers, agents and attorneys as necessary
- Supervises the maintenance and upkeep of the real estate of PJCC
- Responsible for all activities associated with the club
- Executes contracts for services and/or equipment purchases, collects charges, and pays financial obligations of PJCC
- Admits members, classifies memberships, and collects accounts
- Has authority for suspension, resignation, expulsion and reinstatement of members
- Establishes/Approves rules and regulations
- Waives, modifies or changes rules due to need or extenuating circumstances
- Establishes the admission fees, dues, charges and assessments

PORT JEFFERSON VILLAGE BOARD

Lauren Sheprow - Mayor
Rebecca Kassay – Trustee, Deputy Mayor
Drew Biondo --Trustee
Robert Juliano - Trustee
Stan Loucks - Trustee

ADVISORY

Lisa Perry, CCMAC Chair
Perrylisa2104@gmail.com

The Country Club Management Advisory Committee- Appointed by the Mayor and the Board of Trustees- as per Port Jefferson Village Code- advises on club policy, procedures, rates, budgets and planned activities and social events. Certain sub-committees fall under the auspice of the CCMAC. The CCMAC meets on the third Tuesday of every month; all are welcome. The monthly minutes are posted on the website. Members interested in serving on CCMAC should contact the CCMAC Chair or Trustee, Stan Loucks.

Other designated committees exist to advise on the planned activities and inspire the membership to participate. To accomplish this, the club encourages members to be active on committees.

Welcome all members to the Port Jefferson Country Club! We appreciate your patronage and are honored to have you in our membership family. We are looking forward to another great season! As you return you will see some exciting changes and major course improvements! With our General Manager Tom Natola, exceptional staff, led by Head Pro Jake Anderson & Course Superintendent Pat Sullivan and a newly established Board of Governors, things have been moving quickly and everyone is excited to continue to make more necessary improvements!

As proud as we are of our beautiful club, we realize that successful golf clubs are built around a foundation of enduring relationships and social camaraderie between friends. There are many fun and exciting plans for the upcoming season, so make sure to always read the emails we send. The foundation for membership is not only built around soil and grass, but is developed by providing a relaxing environment and social forum for members.

We pride ourselves on creating an atmosphere that is conducive to exceptional experiences for you and your guests. Your feedback and thoughts are very important to us! The CCMAC meets the third Tuesday of every month at the Port Jefferson Village Center and we welcome members to attend. Have an amazing season and I look forward to seeing you on the course!

Lisa Perry
CHAIRPERSON, CCMAC

BOARD OF GOVERNORS

Micheal Lomelo, President
Gwen Gnadt, Vice President
David McGilvary, Secretary

Chris Fiordalisi
Hal Fox
Robert Woods
Gary Zamek

PORT JEFFERSON COUNTRY CLUB Leadership Team

Tom Natola- General Manager
Tnatola@portjeff.com

Jake Anderson, PGA –Head Golf Professional
Janderson@portjeff.com

Larry Scortichini, PGA—Assistant Golf Professional
Lscortichini@portjeff.com

Alex Dank, USTA Tennis Professional
Adank@portjeff.com

Danielle Condia, Membership Director
Memberoffice@portjeff.com

Pat Sullivan, Golf Course Superintendent
Psullivan@portjeff.com

Jeff Welischar, Asst. Golf Course Superintendent
Jwelischar@portjeff.com

Letter From the General Manager

Greetings and a warm welcome as we embark on the 2024 season. It is with great enthusiasm that we anticipate the commencement of this year's golfing journey. During the off-season, our diligent management team has devoted considerable effort to ensuring that the golf course is presented in its finest condition. You may observe some of the enhancements as you make your way onto the premises.

We begin this fresh chapter with our esteemed management team at the helm. Jake Anderson, our Head Golf Professional and Larry Scortichini, our Assistant Golf Professional, are back to guide our operations. Pat Sullivan resumes his role as Golf Course Superintendent, with Jeff Welischar as his deputy, and Danielle Condia continues to lead as the Membership Director.

Throughout the winter months, our grounds crew has been actively engaged in a series of significant upgrades to the golf course. These enhancements range from improving the initial impression upon arrival to the comprehensive aeration of fairways and tees to bolster drainage systems. We have meticulously restored all of the bunkers and constructed a new championship tee box at the 10th hole. Additionally, we have revamped the areas situated behind the 9th and 18th greens, among other notable off-season projects.

We are also progressing with the developments on the bluff and are hopeful to commence Phase 2, which involves the construction of the upper wall. Upon completion, we are thrilled to reinstate our tennis program and introduce an exciting new pickleball program. Alex Dank, our seasoned Tennis Pro, will be rejoining our team to oversee these activities once the facilities are ready.

I eagerly anticipate the pleasure of welcoming you back soon and share in the excitement of a promising new season of golf.

CLUB AMENITIES AND HOURS

MEMBER SERVICES

- Clubhouse catering is open year round. The dining room is open from April 1st to January 1st. Please check the website for hours of operation. www.waterviewportjeff.com
- The Turn is open from April through October
 - Sunday- Saturday from 7:00 am-7:00 pm
- The Fitness Center is open year round Monday-Saturday from 8:30 am-7:00 pm
Sunday 10:00 am -7:00 pm
- The Membership Office is open year round and is located in the Golf Pro Shop.
 - Tuesday-Friday 9:00am-4:00 pm
 - Saturday 8:00 am-12:30 pm
 - Hours are posted in the Golf Pro Shop

GOLF COURSE

- The golf course is open April 1st – December 31st
- Tee times are as follows. The course closes at dusk.
 - April: 7:30 am
 - May, June, July, August: 6:50 am
 - September, October, November: 7:30 am
 - December: 8:00 am
- Driving Range
 - Closed Monday afternoons at 2:00 pm
 - Opens Tuesday morning at 7:00 am
 - Opens all other days 15 minutes prior to the first tee time
 - Closes at dusk

TENNIS COURTS

- Closed for the 2024 season

DISCRIMINATION

No person shall be denied membership in the Port Jefferson Country Club due to race, creed, color, age, national origin, sex or marital status. All Country Club policies will be administered in a non-discriminatory manner.

MEMBERSHIP CLASSIFICATION & PLAYING PRIVILEGES

Golf Member: Member shall be permitted to play any time the course is open, excluding outing times.

Golf Young Adult: Ages 19-29. Member shall be permitted to play any time the course is open, excluding outing times. Must be between the ages of 19-29 on April 1st of the current golf season. Proof of age is required.

Weekday + Golf- Monday – Friday except for outing times. Saturday, Sunday, and Holidays after 2:00 pm.

Golf Couple Full Time- Members shall be permitted to play any time the course is open, excluding outing times.

Golf Junior- Ages 12-18 Member can play Monday-Thursday any time except outing times and Fri-Sat-Sun after 2pm. Members must be 18 years old or younger on April 1st of the current golf season. Proof of age is required. Junior members are not permitted guests. You must have a valid driver's license to use a motorized golf cart. The minimum age for junior golfers is 12.

Golf Corporate- Corporate memberships vary and will be discussed through the Membership Office.

MEMBER ACCOUNTS

All members will receive notice via email on the 1st of every month that invoices are ready to view. Hard copies are only mailed if arrangements have been made with the Membership Office. Invoice payments are due on the 30th of that month. Members may pay their invoices by mail, phone or in person in the Membership Office. Membership accounts will be placed on automatic payment where the credit card on file is charged on the 15th of the month unless opted out through the Membership Office or on the membership application.

A credit card MUST be placed on file for a membership to be processed. This card does not have to be used to pay the invoice. However, if invoices are not paid within 45 days of the statement date, the credit card on

file will be charged for the overdue invoice. This alleviates overdue invoices and the loss of Country Club privileges. Any questions or concerns can be addressed to Danielle Condia, Membership Coordinator (631) 828-5029 or via email at memberoffice@portjeff.com.

POLICIES RELATING TO REFUNDS AND CREDITS

Members, who have paid dues in full for the upcoming golf or tennis season, may apply for credit and/or refunds under the following guidelines:

1. REFUNDS- While the Village's policy not to give refunds of golf or tennis fees, the Board of Trustees recognizes that extraordinary circumstances may arise from time to time that could warrant consideration for a refund. Accordingly, the General Manager would entertain refund requests. These requests may come at any time and must be in writing and addressed to the Membership Office. The request must contain documents to support the requests. (I.E., death of a member, illness or disabling injury) If a refund is approved, the amount will be prorated against the length of the related season. (Golf or Tennis) Note: Refunds relate only to the dues.

2. CREDITS - A credit is simply a rollover of paid dues to the following season. To receive full credit the request must be made prior to the official start of the golf or tennis season. Any request entered after the start of a season will be prorated based on the length of the season. In most cases, credits are approved with the following stipulations. All requests for credits must be in writing and addressed to the Membership Office. The written requests must contain supportive documents - Dated medical notes.

3. ADDITIONAL CONDITIONS AND GUIDELINES

A. Requests for credits will be calculated from the date they are received in the Membership Office. In no case will a request be considered with backdated documents.

B. Credit or Rollover (full or partial) will only be good for one additional season.

NOTE: In all cases, refunds and/or credits pertain only to the dues portion of the membership. The assessment must be used to pay back the bond and the member can still use the minimums.

RENEWAL OF MEMBERSHIP

Starting for the 2024 season and moving forward, all memberships will be automatically renewed and billed as of December 31st of the current year.

All payment terms remain the same.

Resignations—a letter of resignation or a request for a change in classification will need to be sent to the membership office no later than December 31st of the current year.

Resignations and changes in classification will only be accepted if the account is in good standing.

Any questions should be directed to the Membership Office.

GOVERNING RULES

TEE TIME RESERVATIONS

Tee times may be made seven days in advance, by phone, in person or by our online reservation system at www.portjeffcc.com or on the ChronoGolf by Lightspeed app.

Times can be reserved 15 minutes prior to the first tee time.

April at 7:15 am; May-August at 6:35 am; September-November at 7:15 am; December at 7:45 am

1. Members are to enter each player's name that will be participating in the group. If you have a guest, the estimated charge will be shown on your account upon making the reservation. You will not be charged until checking in. Contact the Golf Pro Shop to have guest profiles created the first-time guests are to play.
2. Repeated cancellations or changes of reserved times will result in losing reservation privileges.

REGISTRATION

1. All members walking or using carts must check in at the Pro Shop before proceeding to the 1st tee. There will be no exceptions.
2. Play from the 10th tee is not allowed without the specific permission of the Pro Shop staff or starter. If the 1st tee is available, play from the 10th tee is not allowed.
3. Each member is expected to submit a paid receipt to the starter when one is available.
4. Failure to be ready when tee time is called will result in the group being dropped back two foursomes.

TIME OF PLAY

1. When conditions dictate, the Golf Superintendent or the Golf Professional may close the golf course at their discretion.
2. When the course is closed, no golfers, whether walking or riding, shall play on, practice on or use the golf course in any way. Anyone attempting to play in such conditions will face the Grievance Committee.
3. All members wishing to play on Saturday or Sunday must have tee times. Tee times begin as follows: (7:30 Apr.); (6:50 May, June, July, Aug.); (7:30 Sept., Oct., Nov.); (8:00 Dec.) (weather permitting).
4. The Golf Shop will utilize the 10th tee as necessary to accommodate the volume of play. 10th tee play will be allowed at 6:50 am 7 days a week. This may inconvenience players starting very early on the 1st tee. They must follow scheduled groups on the 10th tee.
5. All groups must comply with a shotgun start and be assigned a starting hole, with no exceptions.
6. Outings and tournaments.
 - 1) ***Mondays*** – *Outings are permitted. The course may be open before and after the outing. Please call for availability.*
 - 2) ***Thursdays***- *Thursdays may be used sporadically for outings and tournaments.*

CONDUCT OF PLAY

Pace of play - your pace of play will affect every golfer on any given day. His or her enjoyment of the game, therefore, depends on you. Please realize that the appropriate pace of play for 18 holes is 4:00 hours or less. Note that a member is responsible for his or her guest.

1. The position of a group on the course is right behind the group in front of you, NOT in front of the group behind you. The rangers or the Pro Shop will monitor this.
2. If, after a warning, you do not maintain at least one hole behind, the Golf Shop is authorized to request your group to pick up and proceed to the next tee. The Golf Shop will also monitor the time between groups completing play.
3. When assessing the pace of play between groups is not appropriate, the ranger or Pro Shop will use 4 hours as a maximum for the completion of 18 holes at any time of day.

4. All pace of play issues or complaints must be put in writing and delivered to the Golf Pro Shop to be forwarded to the Grievance Committee.
5. **Care of the Course - Players and groups must police themselves during play. Members and Guests are required; Divots must be replaced, ball marks repaired and bunkers raked properly.** The low-handicap player should instruct others in the group in proper course etiquette. Garbage should be placed in receptacles.
6. Allow foursomes behind you to play through if a hole opens in the front. Gaps of more than half a hole must be closed immediately.
7. Players must leave the green immediately after holing out.
8. Singles and twosomes are permitted to tee off only at the discretion of the Pro Shop. Players on the course should form foursomes whenever possible. Players must form foursomes when instructed by the Pro Shop.
9. Play no more than one ball at any time.
10. Anyone caught tampering with the irrigation system will be personally responsible for the resulting damage and will have his or her golf privileges suspended.
11. Report any hazardous conditions immediately to the management.
12. Discretion must be used if participating in a friendly wager on the course. This should not be discussed or seen in or around the 1st tee, putting green, or cart drop.
13. The General Manager has the authority to restrict play of repeat offenders.

DRESS CODE

The Port Jefferson Country Club dress code is intended to assist in maintaining a comfortable yet appropriate atmosphere which is one of our hallmarks. Members are responsible for ensuring their children and guests comply with these guidelines. The following is provided as a guide to members in determining proper attire:

Note: Casual Attire applies to the Golf Course, Practice Range, and Tennis Courts

Appropriate Attire (Country Club Casual):

MEN & BOYS - Appropriate golf/tennis attire consisting of a collared shirt, turtleneck or mock turtleneck with slacks or hemmed shorts (Bermuda length and above the knee) or tennis shorts and collared tennis/polo shirts. Shirts must be tucked in at all times.

WOMEN & GIRLS - Appropriate golf/tennis attire (must have sleeves OR collar OR both), golf skirts, hemmed shorts or tennis dresses, skirts, or shorts and a tailored tennis top.

SHOES - For golf: those designed specifically for golf with soft spikes or smooth soles. For tennis: court shoes designed specifically for tennis; sneakers for pickleball.

SPECIAL CLUB EVENTS - The dress code will be publicized.

Not Permitted (Adults and Children)

- Tee Shirts
- Halter tops; tank tops
- Cargo pants or shorts
- Sweat Suits
- Leggings
- Bare midriffs
- Jeans or denim of any color
- Hats or caps worn backward-rally style
- Metal spiked shoes
- Casual attire in the lounge or patio during special dining events
- Casual sandals such as rubber/plastic flip-flops (including parking lots and tennis areas).
- Street shoes are not allowed for tennis or pickleball.

Compliance with the dress code will help to create a pleasant atmosphere for all. Non-compliance will require initiation of action as determined by the General Manager.

The final determination on attire will be made at the Golf Pro Shop or Tennis Shop.

BAG STORAGE / BAG TAGS

Bag storage is available to members at \$200.00 for the season. \$250 for push carts and \$290 for battery operated push carts. Battery charging is included. Each member is required to carry a current PJCC-issued member bag tag attached to their golf bag at all times during play on the golf course and the driving range. Bag tags are issued in the Golf Pro Shop for all members.

USE OF CADDIES, MOTOR AND HAND CARTS

1. Players must use motor carts or caddies on Friday and Saturday until 6:00 pm, including Memorial Day weekend through and including Labor Day weekend.
2. Motor carts should not be driven any closer to the greens than is indicated by cart signs. Motor Carts must be kept off tees, mounds, and be no closer than 20 yards from the greens.
3. Handcarts must be kept off tees, aprons of greens and away from sand hazards. All handcarts must be directed to areas outside the sand hazards and never to areas between greens and bunkers. Keep at least 30 feet away from greens. All hand carts (pushed or motorized) must exit at the yellow stakes. Any repeat offender will be reported to the Grievance Committee.
4. No person under 16 years old or without a valid driver's license is permitted to operate a motor cart. Safety rules, as posted in the cart should be observed. Any repeat offender will be reported to the Grievance Committee.
5. The GM and/or Golf Professional may grant special cart rules to members with a handicap condition annually. Members must apply for a waiver with proper medical documentation from a physician. The Golf Professional will explain special rules that will apply. These rules are as follows.

GUIDELINES FOR RIDING CARTS REQUIRING BLUE FLAGS

GENERAL: On most holes, golfers can drive up just short of the Green Approaches. **(Carts may be no closer than 20 yards to the Greens.)** They must then return to the cart crossing signs and exit the cart path. Carts must remain on the paths while teeing off. Certain holes will have White and Green Stakes that will mark exits and entrances, and carts must enter and exit at these specific points only.

SPECIFICS: The following is a hole-by-hole explanation of where to drive your cart:

Hole #1: Drive to the approach. Return to the white top marker stake. Exit toward the path to the next tee.

Hole #2: CARTS MUST REMAIN ON THE CART PATH TO THE NEXT TEE.

Hole #3: Drive to the approach. Return to the white top marker stake. Exit toward the path to the next tee.

Hole #4: Drive to the bottom of the hill. Enter thru White/Green Stakes. Drive to the approach. Return to White/Green Stakes and exit toward the path to the next tee.

Hole #5: Drive to approach. Return to the white top marker stake. Exit toward the path to the next tee.

Hole #6: Drive to the approach. Return to the white top marker stake. Exit toward the path to the next tee.

Hole #7: Stay on the path. Drive past tee #8. Go down the hill. Turn left to the parking area. Return to the path toward the next tee. CARTS MAY NOT BE DRIVEN DOWNHILL TO THE FRONT OF HOLE #7.

Hole #8: Drive to the approach. Return to the white top marker stake. Exit to the path toward the next tee.

Hole #9: Drive to the approach. Return to the white top marker stake -then exit to the path toward the next tee.

Hole #10: Drive to the approach. Return to the white top marker stake. Exit toward the path to the next tee.

Hole #11: Enter through white/green stakes. Drive to the approach. Return through stakes to the path toward the next tee.

Hole #12: Drive to the approach. Return to the white top marker stake. Exit toward the next tee.

Hole #13: Drive to the approach. Return to the white top marker stake. Exit toward the next tee.

Hole #14: Drive to the approach. Return to the white top marker stake. Exit toward the next tee.

Hole #15: Drive to the approach. Return to the white top marker stake. Exit toward the next tee.

Hole #16: Enter through white/green stakes. Drive to the approach. Return through the stakes to the path toward the next tee.

Hole #17: Drive to the approach. Return to the white top marker stake. Exit toward the next tee.

Hole #18: Drive to the approach. Return to the white top marker stake. Exit toward the path to the pro shop.

**PLEASE REMEMBER TO KEEP YOUR
CART ON THE PATH WHEN TEEING OFF
GENERAL PLAYING RULES**

1. Each player must have a bag and at least five clubs. Non-players are not permitted on the course at any time without permission from the Pro Shop.
2. Each player must demonstrate knowledge of USGA Rules governing play before being allowed on the course.
3. Cart refunds—If you pay for 18 holes but play 14 or more holes, there is no refund. If you pay for 18 holes. but play less than 14 holes, you will receive a 9 hole refund. If you pay for 9 holes and play 4 or more holes. there is no refund.

GOLF GUEST POLICY

1. The weekday guest fee for 18 holes is \$70.00 and \$45 for a 9-hole guest to walk. The Weekend guest fee (Fri-Sat-Sun) for 18 holes is \$80.00 and \$50 for a 9-hole guest fee. The cart fee is additional.
2. Monday and Thursday Guest Special – 18 holes - \$96 + tax (Guest fee \$70, Cart fee \$26 + tax) for guests.
3. A member may bring one guest at any time the course is available for play.
4. A maximum of 3 guests are allowed after 10:00 am on any day and anytime on special guest days.
5. An estimated charge will be reflected on the member account upon submitting a guest reservation. A no-show guest will be charged to the member. Member account will be charged for the guest unless an alternate payment is collected at check-in.
6. All guests must sign in at the Pro Shop and check in with the starter before accessing the course or driving range.
7. Guests must have identification, including full name and e-mail address at check-in time.
8. Guest must be in the same playing group as the member.

9. Any individual may be a guest up to six times per golf season.
10. Host players shall inform guests of all rules and regulations and assume all responsibility for their observance, including the dress code.
11. Club rules that are not followed by the guest will result in a Grievance Committee investigation involving the guest and the host member.

DRIVING RANGE

1. **Hitting the ball over the net into the third fairway is prohibited.** You are liable for the injury if hitting the ball over the net. The Grievance Committee will also review your membership privileges. It is 215 yards to the back netting.
2. If you see Maintenance or Pro Shop staff on the driving range, you may not hit. Failure to comply will leave you liable for injury, and membership privileges will be reviewed by the Grievance Committee.

CHECK-IN POLICY

Each member and guest are required to check in at the Golf Pro Shop upon arrival at the club. Check-in is mandatory for practicing at the putting green or driving range.

VIOLATION of RULES PROCEDURE

Step One: If a Manager or Assistant Manager observes a violation of the dress code by a member, he/she will:

- Speak privately to the member and inform them of the violation.
- Inform he/she that the violation must be corrected before he/she can pursue their activity(ies) at the club.
- Provide he/she with a copy of the dress code.
- The Manager or Assistant Manager observing the violations will first speak with the member and/or guest, then write a short and dated statement outlining the violation, stating whether it was corrected or not.
- A copy of the statement should be given to the club office, where it will be reviewed for action and filed in the member's file for future reference.

If the violation occurs with a guest and the member is present, the member will be informed as above. If the guest is not with a member, the guest will be informed as outlined above; the member will be informed as outlined

in Step Two (below).

Step Two: Once the statement is received and if there is no immediate correction to the violation, the club Secretary will send a letter to the member(s) regarding the dress code violation, as follows:

First Violation - A letter will be sent summarizing the violation, referencing the dress code.

Second Violation - If a second violation occurs within six months, a letter will be sent to the member advising them that their club privileges will be suspended for two weeks (dates will be stated in the letter).

Third Violation - If a third violation occurs within nine months from the first violation, the member will be referred to the Grievance Committee for further action.

OBSERVANCE OF RULES - GRIEVANCE COMMITTEE

Since the observance of the rules affects the enjoyment of the game by all members, the Golf Professionals, Tennis Professionals, and/or the General Manager will strictly enforce the rules as stated in this booklet and as may be posted. The BOG Grievance Committee will hear all complaints that are addressed in writing and submitted in a timely manner by staff or members.

The BOG President shall Chair the Grievance Committee, which will consist of two other members of the BOG as selected by the Chair and the General Manager. It will consider complaints. It will receive such complaints in writing, inform all those involved in the complaint, conduct investigations, and make a report on each in a timely manner.

The Grievance Committee will bring recommendations to the BOG board for discussion and approval –along with the General Manager’s approval. The recommendation will be in writing, and a copy will be sent to all individuals involved. The General Manager is authorized and firmly committed to acting upon such reports from the Grievance Committee. Offenders may be subjected to loss of playing privileges and, ultimately, loss of membership. The appeal of such sanctions can only be made to the proper authorities of the Village of Port Jefferson, whose decision

is final. The Golf Professionals will be responsible for enforcing the rules during outings.

CLUB TOURNAMENTS

The Weekend Tournament Group and the Tuesday Tournament Group committees arrange club tournaments. The Weekend Tournament Group is open to full members only and the Tuesday Tournament Group is open to weekday + or full members upon payment of the tournament fee. The fee must be paid prior to the 1st scheduled tournament. The tournament committee shall be the final authority on rules of play and disputes. USGA Rules govern all play.

General rules include:

1. During a tournament, the 1st tee will be closed for non-tournament players.
2. Sign-up sheets for tournaments will be through the Pro Shop.
3. If a player is not present at his/her tee-off time, he/she will be disqualified unless the format of the tournament permits joining the match in progress.
4. In the event of suspension of play, players should mark their balls and resume play from the point of suspension. Player's not resuming play will be disqualified. If a tournament is postponed, play shall be resumed from the last completed hole. Medal tournament scores are canceled.
5. Completion of a tournament by any flight will constitute a complete tournament for that flight.
6. The Handicap Committee shall be responsible for assigning player handicaps for all tournaments. All players must have an official handicap to play in any tournament.
7. The Tournament Committee may, with cause, disqualify any player for any or all tournaments. No refund in tournament fees will be made.
8. All tournament participants must play within their flight at their assigned tee times. One-time exceptions may be made at the discretion of the tournament chairpersons.

CLUB CHAMPIONSHIP

PJCC hosts an annual Club Championship near the end of the season. All entrants must keep a USGA handicap. There will be a \$30 tournament fee for all players, and you must have posted 8 rounds or more of golf during the calendar year. Exceptions will be reviewed if submitted in writing to the General Manager and Golf Professional. All

participants must be a paid-in-full member in either the full or weekday + golf category. All participants must have an amateur playing status.

HANDICAPS

A handicap is a number that best describes a golfer's skill level. When properly applied, this will compensate for differences in skill between competitors, resulting in equitable competition. An accurate handicap is the result of complete and accurate data entered by the golfer. A handicap can be kept through the club at the cost of \$50.00.

All scores should be adjusted for equitable stroke control before being entered into the computer. The equitable stroke control procedure instituted by the USGA in 1993 is still in effect.

Your index is used to establish a handicap when playing at a course other than PJCC. By referring to a table at each club, your index is converted to a handicap number, which is to be used when playing at that club. This adjusts for discrepancies in the relative difficulties of various courses. Further information regarding handicap/index is posted by the handicap computer and at GHIN.com.

The Handicap Committee will monitor proper score entry. Players must enter all rounds played. PJCC will be using Cap Patrol to monitor handicaps. There is no cost to the membership for this application. Please see a brief description below;

CAP PATROL

The new World Handicap System guidelines ask that all member clubs monitor for peer review all players at their club to ensure that a player's handicap index is reflective of that player's potential. The process of gathering all the individual data of each player at the club would be extremely difficult to do efficiently considering a typical club has on average hundreds of members who play thousands of rounds throughout the year. Cap Patrol is a tool that allows a golf club to easily gather all the data to monitor its players' handicaps and scores to present to a handicap committee the background data needed to make, in those rare instances, an adjustment to a player's GHIN index.

Beyond the gathering of the data, Cap Patrol runs a proprietary algorithm against the data of each player to look for indicators

that may mean a player is manipulating their handicap index. The algorithm monitors 45 data points 24/7 on all players including five known areas that they manipulate their index.

After gathering and analyzing the data that Cap Patrol uses to monitor a player's potential, the system creates an overall Cap Score for every player. The Cap Score is arrived at by deducting points for data that is out of the norm or shows exceptional play compared to all other players in the system in each of the monitored data points. These points are then deducted off a players starting Cap Score of 100 to arrive at a final Cap Score number for each player at the club. When a player's Cap Score gets to a level that the system flags that player for an adjustment, the system will suggest the index a player's handicap should be adjusted to in order to promote fair play.

Golf Shop Hours

April- 7am-7pm

May-August- 6:15am - 7pm

September-October- 7am - 7pm

November- 7am – 6pm

December- 7:30am – 5pm

Weekend Tournament Group Information

1. Open to all full members of PJCC
2. Must join the WTG to play in the tournaments
3. Must have an MGA/USGA handicap
4. Must enter all scores correctly. Failure to do so will result in a handicap adjustment.
5. Scores significantly lower will result in a handicap adjustment.
6. The fee is \$250. Make your check out to "Harbor Hills Golf Club." Please leave the check and signed form in the Pro Shop.
7. The Membership Office will collect the handicap fee for PJ Village.
8. Both/all members of a team must play from the same tee.

Name (print)_____

(sign)_____

HARBOR HILLS TUESDAY TOURNAMENT GROUP
LEAGUE 2024 APPLICATION

All current members of the Port Jefferson Country Club are invited to join the Harbor Hills Tuesday Tournament Group (HHTTG). The fee for the Tuesday Tournament Group is \$160, which includes prizes for each tournament played, hole-in-one insurance, opening luncheon on May 14, 2024, and the season-closing luncheon on October 1. Please complete your application ASAP and all fees must be paid by Monday, April 1, 2024 so that we can complete the handbook for the opening luncheon.

Use this application form to register for the 2024 Port Jefferson Country Club Tuesday Tournament Group. Make check for \$160 payable to Harbor Hills Tuesday Tournament Group (or HHTTG), and mail it with your application to:

Harbor Hills Tuesday Tournament Group
Attn: Brooke Shatles, Treasurer
258 Christian Ave.
Stony Brook, NY 11790

Please do not leave the application in the Pro Shop.

Name _____

Address _____

Telephone #(home) _____

(mobile) _____

E-Mail Address _____

Birthday (M/Y) _____

GHIN number _____

Please enroll me in the following group

9 Hole ___ 18 Hole _____

I plan to attend Opening Day on May 14, 2024 _____

I plan to attend the Lunch & meeting on May 14, 2024 _____

*Opening Lunch has been moved to the second Tuesday in May so it can be inclusive to the ladies who don't return from their winter residences, and those who are part of the Port Jefferson Country Club WMGA team competing in the Match

Play schedule which conflicts with the first several dates of the HHTTG play in April and the first week of May.

HARBOR HILLS TUESDAY TOURNAMENT GROUP 2024 RULES GOVERNING PLAY

1. Players must follow the USGA Rules of Golf and are expected to conduct themselves in the proper friendly spirit of the game.
2. Paid members of the league, meeting handicap requirements, may compete for prizes. Prizes are distributed after each Tuesday Tournament event.
3. Players always use current handicaps, even in a multi-day tournament, however, flights do not change during a multi-day tournament.
4. Players are required to be at the course at least 20 minutes before their tee time and at their designated starting hole in a timely manner so that the first ball of the group is in the air at the specified tee time.
5. In the event of rain, thunder or lightning, the Tournament Chair and/or Golf Professional will decide whether to cancel the tournament.
6. There should never be an open hole between groups. If a group loses its position for any reason, it is recommended to let the group behind play through.
Note: the time allowed for looking for a lost ball is only **3 minutes**.
7. In the event of a tie in the regular Tuesday Tournament, the USGA match of cards procedure will determine the winner. In match play, tie breakers will be determined by a sudden death playoff. Handicap strokes count in a playoff.
8. Disputes: In stroke play, in an unresolved dispute, a second ball must be played, and both scores kept. In match play, you and your opponent must resolve a dispute before going on to the next hole. Any questions or disputes must be settled before signing the score card and posting the score. The Rules Committee and the Golf Professional will hear questions pertaining to the Rules of Golf and will make the final decision at the end of the round.
9. It is the responsibility of all members when their **own** ball is played from the tee into the hole to post their own scores. Team and partner formats, such as scrambles, alternate shots, pinehursts or trifectas, would be excluded from posting of scores. Posting adjusted scores is

- essential for all completed rounds of play. This is an element of fair play, which keeps your handicap current.
10. For a second-place prize to be awarded there must be at least five players in the flight.
 11. If an individual player's conduct on the course is either objectionable or unsportsmanlike by the players in the group, this behavior should be reported to the Rules & Grievance Committee. The committee will then address the issue with the player and the complainant(s). If this type of behavior continues the complainant must submit a written statement (email acceptable) to the Grievance Committee. The player will meet with the Grievance Committee and the Vice President to seek resolution of the dispute. If the issue is not resolved, the player may be suspended from the league and membership fees will not be refunded.
 12. A member who registers as either an 18-hole player or a 9-hole player must play in the same group for major tournaments.
 13. Flexible play is possible during the season. Players may play in either the 18-hole group or the 9-hole group during minor tournaments.
 14. Tuesday Tournament play: we adopt a local rule establishing a drop zone on hole #18 for players who wish to use it after their ball enters the water hazard. That drop zone is between the hazard and the greenside bunker. It is only for Tuesday Tournament play, and not major tournaments. Penalty equals one stroke.
 15. Hole score disputes should be resolved before proceeding to the next hole by both players reviewing shots taken in a congenial manner. If this is not resolved, the players take their issue to the Rules and Grievance Committee before signing the scorecard. The decision of the Rules & Grievance Committee is final.
 16. Excluding major tournaments, the Port Jefferson Country Club has adopted locally the USGA suggested rule covering a lost ball. The player may opt to drop a ball in the fairway within one club length of the rough opposite the place where the ball was lost, no closer to the hole. Penalty: two strokes. The other option is to return to the place where the original ball was hit and play another ball with a one stroke.

Tennis Membership Information

Due to the construction to shore up the bluff to save our building and surrounding properties, it is with regret that we will not be able to offer tennis memberships for the 2024 season. This was an unavoidable and extremely difficult decision to announce. Our tennis club, under the guidance of their board, had increased membership and made our club into “the club that everyone wanted to join.” The board and the members are to be commended for their dedication, hard work, and most importantly, their understanding of the situation.

I would like to outline some of the plans for the future of the tennis picture at PJCC. At the present time, we are surveying the land to the west of the upper tennis courts and upper parking lot. We hope that we find room for tennis and/or pickleball. We will also learn if we need to install drainage or retaining walls in this area for the construction of courts.

It is my hope, along with Mayor, the trustees, the tennis board, the CCMAC, and the membership that “the construction will go forward, and all of our plans will be successful.”

To our present tennis board and the membership —
“THANK YOU SO MUCH “

CREATE A LASTING LEGACY AT YOUR PORT JEFFERSON COUNTRY CLUB

Port Jefferson Country Club offers several ways for members to create a lasting legacy. Call Danielle Condia at 631-828-5029 ext. 504 for more information.

Tee Sign Advertising

As part of our beautification initiative, Port Jefferson Country Club has launched an exciting new tee sign program as an enhancement to its pristine 18-hole championship golf course. Tee signs will be made from durable, sleek cast aluminum. It will show the yardage from each respective tee and a visual of the hole (like this sample for the 18th hole, right). There are limited opportunities for corporate, business and individual sponsorships of these tee signs. With sponsorship comes an opportunity to showcase the company logo and identity message below the sign as shown. Port Jefferson Country Club is not only home to over 400 members but also hosts over 20 outings or events with hundreds of local participants. This is great exposure for your business for an excellent value!

Port Jefferson CC
12"x21" Tee Sign
12"x6" Ad Sign
3"x3"x8" Aluminum Post



Patio and Walkway Brick Engraving

The beautification committee continues its mission to create an opportunity for members to leave a lasting legacy exclusively for the beautification of the Port Jefferson Country Club. The initial project, which was completed in the summer of 2012, created a patio and walkway near the scoreboard, which is located off the cart path leading to the tenth tee. This patio and walkway were constructed of stone pavers, which can be replaced. In recognition of a contribution of \$ 175.00, your engraved paver will be placed on the patio/walkway. The inscription on your paver will be subject to approval and limited to 39 letters. It can be a favorite quote, a name or a special message you wish to have displayed (39 spaces, maximum 3 lines). *Note:* The trees on top of the berm on the right side of hole number 9 were funded by this project as well as the bushes that spell out PJCC behind the 8th green. The tennis patio is another area

where engraved bricks may be placed. These contributions will go to tennis upgrades and beautification.

**Port Jefferson Country Club Beautification Project
Sign Up Form**

If you are interested in ordering one or more pavers, please complete the form below;

Name: _____

Phone: _____

INSCRIPTION: (39 spaces, maximum 3 lines)

CONTRIBUTION:
ONE PAVER \$175.00 _____
EACH ADDITIONAL PAVER \$75.00 _____
TOTAL _____

MAKE CHECK PAYABLE TO –
Board of Governors, Port Jefferson

PLEASE LEAVE THE FORM IN THE PRO SHOP

Please contact Joe D'Agrosa, Ron Carlson, or Dave McGilvray for further information.